Our Punctuation Learning Journey

Tier 1, 2 and 3 words displayed in every classroom

Speaking and Listening opportunities to be incorporated in all subjects

High School

Accurately apply punctuation rules learned throughout primary school

YEAR 7

Understand the use of semi-colons, colons and dashes to mark clauses

Understand how to use hyphens

YEAR 6

Use basic punctuation with a high degree of accuracy.

Narrative based on picture book, diary entry- adult, farewell note, character description, informal letter, science explanation, postcard, diary entry- child, debate, missing chapter, flashback story, poetry, autobiography.

Understand use of a colon between two clauses in some sentences

Know how to use semi-colons in a list

Know that a colon is used to start a list

Know how to use brackets

Use basic punctuation highly accurately

YEAR 5

Diary, Poems, Newspaper Articles, Play scripts, Letters, non –Chronological Report, Recount, Descriptive Writing, Balanced discussion, Persuasive Writing, Narrative Writing, Fictional Writing

Know how to use dashes

Use capital letters for proper nouns

Begin to use commas to separate clauses

Discussion, Diary, poster, Non-Fiction Narrative, Non-Chronological Report

Know inverted commas are used to show someone is speaking

Begin to use inverted commas with speech

Increased accuracy when using capital letters, full stops, question and exclamation marks

Know commas separate items in a list

YEAR 4

Narrative, Instructions, Newspaper reports, Diary, Non-Chronological Reports,

Character description and setting Persuasive Writing, Play Scripts, Newspaper Report Poetry

Understand the purpose for a comma after a fronted adverbial

Know how to use an apostrophe to show missing letters in words

Biography, brochures, menu, Poems, Play scripts

Be consistent and accurate with using capital letters, full stops, question marks and exclamation marks

Increasing accuracy of the usage of the possessive apostrophe

Know an apostrophe marks where letters are missing in words

Use question marks more confidently

Use capital letters and full stops appropriately in sentences

YEAR 3

Character comparison, Setting description, Narrative Writing, Non-Fiction Narrative, instructions Non- Chronological Report, Script, Newspaper Article, Brochure, Character Description, Fact-file, Eye-Witness Account

Begin to use the possessive apostrophe for singular and plural nouns

Know an apostrophe marks singular possession in words

Know that commas separate adjectives

Exclamation marks to be used at the end of sentences that start with "what" and "how"

YEAR 2

Know the pronoun "I" starts with a capital letter

Know why exclamation marks are used

Reports, Diaries, Instructions, Poems, Story Writing, Posters, Storyboards, Fact-files, Menus, Recount, Character Description, Narrative Writing

Begin to use capital letters and full stops to punctuate the start and end of sentences.

Use consistent spaces between words

YEAR 1

Diary, lists, story writing, storyboards, Sentence sequencing, creative writing, shared writing

EYFS

Know that capital letters are used for names

Begin to recognize full stops and capital letters in reading and writing.