March 2026

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Executive Principal: Mrs Nicola Walker
Head of Academy: Mr Nick Ash

Dear Parents and Carers,

Pupils Transferring to Horbury Academy in September 2026

I hope this letter finds you well and that your child is looking forward to moving up to secondary school in the autumn term. We are delighted that your child has been offered a place in Year 7 at Horbury Academy for September 2026 and would like to take this opportunity to welcome you to our academy community.

Here at Horbury Academy, we are excited at the prospect of welcoming our new year 7 pupils in September and in the meantime, I wanted to take the opportunity to keep you updated on plans and ask for your co-operation in providing us with some key pieces of information.

Transition Events Information

The academy is currently planning the following dates for Transition events; there are events for children at the academy during the daytime and events for parents/carers at the academy taking place on an evening as follows:

- **Year 6 Parent/Carer Information Evening –** Tuesday 10 March 2026, 5.45-6.30pm
- **SEND Transition Days –** Wednesday 10 June and Wednesday 17 June 2026 and each Tuesday 3-4pm in the final half term
- **Year 6 Taster Days –** Tuesday 23 June and Wednesday 24 June 2026
- **Year 6 Parent/Carer Welcome Evening –** Tuesday 23 June 2026

In addition, there is a vast amount of information shared on the academy website that you are able to access at your convenience relating to the academy. The information on the website covers key topics you and your child may be wanting to find out more about. There is a virtual tour on the website and some 'Talking Heads' videos which have different members of staff at the academy giving you information around what your child will learn about in year 7, and the different areas of support we have for all pupils.

Please use the following link to the academy website:

Transition | Horbury Academy

You will receive further details prior to the events scheduled for June and you will also be informed which form group your child will be in when they start with us in year 7 towards the end of July.

Up-to-date Contact Information

As we move towards September, we need to ensure we have the most up to date information about you and your child, so that we can begin to contact you directly, rather than through your primary school. In order to collect this information, you are required to complete a Microsoft Form and provide the academy with key data and consents / permissions in respect of your child. To access the form please go to:

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https://accmat.co/HAAdmissions

If you have any problems in completing the form or if you have any questions at this stage, please refer to our Transition Guide and Transition Frequently Asked Questions (FAQs) at: Transition | Horbury Academy

My Child at School App (MCAS)

The MCAS app is the main communication channel we will use to contact parents / carers when your child joins the academy. Please do not contact the academy before September to enquire about the app or setting your account up. We will contact all new parents / carers direct in September to provide MCAS credentials. To enable the academy to do this it is essential that you provide a unique personal contact email address and mobile telephone contact number for each parent / carer who will be a priority contact for your child on the Microsoft Form Admissions Form referenced above.

In conclusion can I take this opportunity to thank you for your continued patience and support over the next few months as we work through the transition process. I appreciate there is a lot of information to take in within this letter and on our website, we aim to make the transition as smooth as possible and ensure you are fully informed with all the relevant information to reassure you of your child's transition to our academy.

We very much look forward to meeting you and your child when the time comes, and we will do all that we can to ensure the best possible transition process for all our Year 7 pupils.

Yours sincerely,

Steve Care
Assistant Vice Principal and Transition Lead